

## **To Join East Tennessee Pilots Club**

**Complete the following.**

**1-Complete the application form. Attach a check for \$273.00**

**2-Have some one sponsor you, sponsor signs the application form along with you.**

**3-Meet 2 board members, one of whom may be your sponsor. Application requires 2 board members signatures as well as yours.**

**4-Have Ken Carpenter make a photo for your photo ID and inclusion into the members photo album. In lieu of having photo made by Ken you may provide a photo of your own, you may e-mail a digital photo to [kbcarpenter@comcast.net](mailto:kbcarpenter@comcast.net) or provide a recent print.**

**5-Turn your application in to your sponsor or a board member.**

**6-Contact Rex Berry for a user name and password for “on line” scheduling through AircraftClubs.com**

**7-Complete club orientation session to learn club procedures, your sponsor is responsible for your orientation.**

**8-A check out by approved club CFI is necessary to qualify to rent club airplanes.**

**9-You are to attend a club board of Directors meeting at first opportunity after submitting application before full membership privileges will be extended**

**All items on this page are important to assure you are familiar with club procedures and practices.**

**EAST TENNESSEE PILOT'S CLUB**  
**STANDARDS OF PRACTICE**  
REVISED 12 March 2001

**I CLUB DOCUMENTS**

1. All entries made by members in club records, to include aircraft log sheets, gas log sheets, and oil log sheets shall be legibly printed.
2. Do not make changes in schedule sheets of members entries without the consent of the member.
3. Aircraft shall be logged out prior to flight.
4. All maintenance problems shall be entered on squawk sheets.

**II FUELING AIRCRAFT**

1. Prior to fueling aircraft, determine that the clip board agrees with the numbers on the pump. (Sometimes we forget)
2. Ensure that the aircraft is grounded.
3. Protect the finish on the airplane wing by positioning the delivery hose over your shoulder. Use a ladder to protect the aircraft and you.
4. Enter the number of gallons pumped, not the dollar amount, on the gas sheet. Be sure also to enter the date, N number, and your name.
5. Do not fuel nonmember aircraft.

**III CROSS COUNTRY FLIGHT**

1. Cross country flights will be charged a two hour minimum for each twenty- four hour period. (Minimums may be excused by BOD for weather related delays)
2. Fuel and oil purchased will be reimbursed at the current club rates.
3. Student pilots are required to file an FAA flight plan with Flight Service prior to departure for all cross country flights.
4. A destination shall be listed on sign out the sheet for all cross country flights.
5. In the event of mechanical or maintenance problems encountered away from the Sky Ranch, the pilot will:
  - A. Determine the nature of the problem and the availability of repairs.
  - B. Contact a club officer to coordinate the repairs or storage of the aircraft.
  - C. The club is not responsible for the cost of alternate transportation or accommodations chosen by the club member.

**IV SCHEDULING**

1. Aircraft are scheduled on a first come, first served basis. There are more pilots than planes. Please do not deprive another member of the use of a club plane by signing up for larger blocks of time than you use. If your plans change, cancel the schedule.
2. Pilots who are more than ten minutes late to meet a scheduled flight time, lose the scheduled block of time.

## **V FINANCE**

1. The maximum credit limit is \$200 at any time. A recent listing of member accounts is available in the Pilot Detail Report. If a members account exceeds \$200 at any time, the member is grounded until the account is paid in full.
2. Checks may be mailed to 3535 Alcoa Hwy Knoxville TN 37920 or placed in the collection safe in the clubhouse.
3. Work credit rates for assigned projects is \$10 / hr.
4. Members may go on inactive status if their account is paid in full, the reactivation fee is equal to two months dues. The member must notify the club in writing.
5. Crash Kitty payments to offset flight insurance deductibles are; current renter pilots \$25, owner pilots \$10, non current pilots 0. Non current pilots are to be charged at the point that they become current. Crash Kitty payments will be repeated as necessary to replenish the fund.

## **VI MEETINGS**

1. Membership meeting will called as needed.
2. Regularly scheduled Board of Directors meetings are held the third Tuesday of the month.
3. The Knife and Fork Society (Any interested Sky Rancher) meets every Tuesday night (almost) for food and conversation. Come out to eat and talk about airplanes.
4. The second Saturday is set aside for work parties on major projects.

## **VII MEMBERSHIP RESPONSIBILITIES**

1. All members will abide by all FAR's.
2. Attend meetings, work parties, and picnics, get involved.
3. Improve your flying skills.
4. Treat all the club equipment as if it will cost you money if it breaks. (IT WILL).
5. Do not park blocking a hangar entrance or a taxi way with cars or trucks.
6. All owner member aircraft operated at the Sky Ranch must have liability insurance on file with the club.
7. The club airplanes belong to all of us. If you get them dirty, you clean them up, we are a club not a rental agency.
8. The Board of Directors as a whole operates the club, no individual member is to contact any outside agency, public or private, concerning club business unless expressly directed to do so by the Board of Directors.

## **VIII FLIGHT TRAINING**

1. The creation and maintenance of flight records are the responsibility of the flight instructor providing the instruction.
2. Students pilots will not fly touch and go operations at the Sky Ranch.
3. All first solos require CFI endorsement.
4. In order to receive flight training, the pilot must be a member of the club.

## **IX TRAFFIC PATTERNS**

1. Aircraft departing to the south should stay over the river.
2. When landing to the south, fly right hand traffic.
3. When landing to the north, fly left hand traffic.
4. The normal traffic altitude is 1800 feet MSL over lake >100HP <100HP 2000 feet
5. Avoid flying under full power close to our neighbors.
6. Do not fly figure eight traffic patterns.
7. Be vigilant of the approach corridor to Tyson on the east side of the field.

## **Orientation**

- 1-Procedure for renting airplanes; Keys, gas, CFI check out, traffic pattern and protection of the neighbors from aircraft noise, "on line" reservation procedure, check out-check in clip board, responsibility for condition of returned airplane.**
- 2-Lock combination for gate, club house and gas pumps.**
- 3-Walk around, become familiar with which are club hangars and private hangars, see the maintenance hangers. Get to know the grounds.**
- 4-Familiarize where things are in the club house, board meeting minutes, club membership list and accounts book.**
- 5-Meet as many of the members as possible so we all know who you are and you know who we are.**
- 6-Become familiar with "work party" policy. Be prepared to volunteer some of your time to the maintenance and care of the airport and rental fleet. Most of the work in maintaining the facilities is on a volunteer basis. This is the way we are able to offer the very reasonable rental rates and have such a fine private airport for our use and enjoyment. When everyone "pitches in" everybody benefits.**

MEMBERSHIP APPLICATION

EAST TENNESSEE PILOT'S CLUB

SKYRANCH AIRPORT

www.skyranchairport.org

Last name \_\_\_\_\_ First name \_\_\_\_\_ MI \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ e-mail \_\_\_\_\_

Birthday \_\_\_\_\_ Drivers License Number/ State \_\_\_\_\_

Employer \_\_\_\_\_

Pilot Certificate Number \_\_\_\_\_ Type \_\_\_\_\_

Ratings \_\_\_\_\_

Total Flight Time \_\_\_\_\_ PIC \_\_\_\_\_ Night \_\_\_\_\_ XC \_\_\_\_\_

Tail Dragger \_\_\_\_\_ Instrument \_\_\_\_\_ Date of last BFR \_\_\_\_\_ Date of last Medical \_\_\_\_\_

Aircraft Owned \_\_\_\_\_ Aircraft Under Construction \_\_\_\_\_

Provide photocopy of pilot certificate, drivers license, medical certificate and log book. entry of BFR or equivalent.

- Have you ever been convicted of a DUI offense? \_\_\_\_\_
- Have you ever had your drivers license suspended or revoked? \_\_\_\_\_
- Have you ever been convicted of any offense involving drugs? \_\_\_\_\_
- Have you ever had your pilot's license suspended or revoked or suspended? \_\_\_\_\_
- Have you ever been involved in an aircraft incident or accident? \_\_\_\_\_

If the answer to any of the above is yes, provide detail on reverse side of this form.

I certify that all the statements on this application are true. \_\_\_\_\_  
*Signature and date*

Signature of sponsor \_\_\_\_\_

Signature of board member/members who have met applicant \_\_\_\_\_

Attach check for \$273. for initiation fee and first months dues, will be returned if membership is denied. Includes \$25.00 for crash kitty.